

# ARTICULATION AGREEMENT - Academy of International Business

## AAS, Business Administration/Management

### Manatee Community College

**International Business**

| High School Course                                | Technical Institute Course | Student Assessment | Manatee Community College Course(s)     | Credits  | Manatee Community College Aligned Program(s) |
|---|----------------------------|--------------------|---|----------|--|
| 8209020<br>Business Systems and Technology        |                            | *                  | CGS 1000 - Computer Information Systems | 3        | Business Administration/Management           |
| 8207310<br>Introduction to Information Technology |                            |                    |   |          | AAS and Technical Certificate                |
| 8209020<br>Computing for Colleges and Careers     |                            |                    |   |          |  |
| 8202110<br>Administrative Office Technology       |                            |                    |   |          |  |
| 8212120<br>Business Software Applications I       |                            |                    |   |          |  |
| <b>TOTAL</b>                                      |                            |                    |   | <b>3</b> |  |

In order to be eligible for the above credits, students must:

- ✓ Meet the admission policy requirements of Manatee Community College and be accepted into the program.
- ✓ Begin class within one year of the date of high school graduation or technical institute program completion.
- ✓ Credits will be placed on student's MCC transcript after student has completed 15 semester hours of MCC credits.

\*Student may be required to take a written and/or skills assessment given by MCC Computer Information Administration and/or Business Administration faculty.

ARTICULATION AGREEMENT BETWEEN MANATEE COMMUNITY COLLEGE  
and  
MANATEE & SARASOTA COUNTY TECHNICAL INSTITUTES  
and  
THE SCHOOL BOARDS OF MANATEE AND SARASOTA COUNTIES

Business Administration/Management

In a continuing effort to provide seamless transition from secondary to post-secondary career ladder programs, and in accordance with the Carl D. Perkins Vocational Technology Amendments of 1990, Manatee Community College agrees to extend at no cost to the eligible students (other than the requisite application fee(s) full college credit to those who have completed the International Business programs at the technical institutes and the Manatee and Sarasota County High Schools.

CONDITIONS OF AGREEMENT:

1. Student must enroll and be admitted to MCC in the Program of Study leading to the Associate of Applied Science Degree in Business Administration/Management within two (2) calendar years from either graduation from high school or completion of the postsecondary adult vocational program.
2. To apply for MCC credit under this Agreement, the student must have official transcripts sent to MCC showing work previously completed at Manatee County or Sarasota County Schools and Technical Institutes.

3. Course syllabi/frameworks showing student performance outcomes and standards will be on file at MCC, MTI and SCTI.
4. The student makes application for CEL (Credit for Experiential Learning) with the Director of Career and Technical Education for the classes stated above. All CEL fees will be waived.
5. The articulated credit will be placed on the student's transcript upon completion of 15 semester hours of college credit courses.

**REVIEW PROCESS:**

This articulation agreement will be reviewed every two years unless superseded by a statewide articulation agreement.

Once initially established and appropriate approvals are secured, the Articulation Agreement shall remain in effect until revised or revoked. Sixty (60) days written notice must be given by either party to revoke an Articulation Agreement.

BOARD APPROVAL

Manatee Community College

\_\_\_\_\_  
President

\_\_\_\_\_  
Chair, Board of Trustees

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chair, School Board

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chair, School Board

The School Board of Manatee County

*S. Shapiro*  
10/19  
ROBERT J. SHAPIRO  
Approved as to  
legal form  
and sufficiency

The School Board of Sarasota County

DOCUMENT APPROVED FOR LEGAL CONTENT  
BY 01/03 2007  
A. LAMAR MATTHEWS, JR  
MATTHEWS, EASTMOORE, HARDY, CRAUWELS & GARCIA  
ATTORNEYS FOR  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
SIGN: *[Signature]*

# ARTICULATION AGREEMENT - Network Fundamentals

## AAS, Computer Information Administrator/IT Option

### Manatee Community College

#### Network Fundamentals

| High School Course                      | Technical Institute Course          | Student Assessment | Manatee Community College Course(s)  | Credits  | Manatee Community College Aligned Program(s)                    |
|---|-------------------------------------|--------------------|--|----------|---|
| 8209020<br>Network Support Services AND | B078000<br>Network Support Services | *                  | CET 1600 - Network Fundamentals<br>CET 1610 - Cisco II - Introduction to Routers | 3<br>3   | Computer Information Admin. - Network Admin and Security Option |
| 8207020<br>Network Fundamental I AND    |                                     |                    |  |          |   |
| 8207030<br>Network Fundamental II AND   |                                     |                    |  |          |   |
| 8207040<br>Network Fundamental III AND  |                                     |                    |  |          |   |
| 8207050<br>Network Fundamental IV       |                                     |                    |  |          |   |
| <b>TOTAL</b>                            |                                     |                    |  | <b>6</b> |   |

In order to be eligible for the above credits, students must:

- ✓ Meet the admission policy requirements of Manatee Community College and be accepted into the program.
- ✓ Begin class within one year of the date of high school graduation or technical institute program completion.
- ✓ Credits will be placed on student's MCC transcript after student has completed 15 semester hours of MCC credits.

\* Student may be required to take a written and/or skills assessment given by MCC Computer Information Administration faculty.

(2)

ARTICULATION AGREEMENT BETWEEN MANATEE COMMUNITY COLLEGE  
and  
MANATEE & SARASOTA COUNTY TECHNICAL INSTITUTES  
and  
THE SCHOOL BOARDS OF MANATEE AND SARASOTA COUNTIES  
Computer Information Administrator/IT

In a continuing effort to provide seamless transition from secondary to post-secondary career ladder programs, and in accordance with the Carl D. Perkins Vocational Technology Amendments of 1990, Manatee Community College agrees to extend at no cost to the eligible students (other than the requisite application fee(s)) full college credit to those who have completed the Medical Secretary programs at the technical institutes and the Manatee and Sarasota County High Schools.

CONDITIONS OF AGREEMENT:

1. Student must enroll and be admitted to MCC in the Program of Study leading to the Associate of Applied Science Degree in Computer Information Administrator/IT Option within two (2) calendar years from either graduation from high school or completion of the postsecondary adult vocational program.
2. To apply for MCC credit under this Agreement, the student must have official transcripts sent to MCC showing work previously completed at Manatee County or Sarasota County Schools.
3. Course syllabi/frameworks showing student performance outcomes and standards will be on file at MCC, MTI and SCTI.
4. The student makes application for CEL (Credit for Experiential Learning) with the Director of Career and Technical Education for the classes stated above. All CEL fees will be waived.
5. The articulated credit will be placed on the student's transcript upon completion of 15 semester hours of college credit courses.

**REVIEW PROCESS:**

This articulation agreement will be reviewed every two years unless superseded by a statewide articulation agreement.

Once initially established and appropriate approvals are secured, the Articulation Agreement shall remain in effect until revised or revoked. Sixty (60) days written notice must be given by either party to revoke an Articulation Agreement.

BOARD APPROVAL

Manatee Community College

The School Board of Manatee County

10/19  
 Approved as to  
 legal form  
 ROBERT J. SHARP  
 10/21/06  
 WLS  
 WLS

The School Board of Sarasota County

|               |                                   |
|---------------|-----------------------------------|
| _____<br>Date | _____<br>President                |
| _____<br>Date | _____<br>Chair, Board of Trustees |
| _____<br>Date | _____<br>Superintendent           |
| _____<br>Date | _____<br>Chair, School Board      |
| _____<br>Date | _____<br>Superintendent           |
| _____<br>Date | _____<br>Chair, School Board      |

DOCUMENT APPROVED FOR LEGAL CONTENT  
 BY 01/03 2007  
 A. LAMAR MATHEWS, JR  
 MATHEWS, EASTMOORE, HARDY, CRAUWELS & GARCIA  
 ATTORNEYS FOR  
 THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
 SIGN: AST



# ARTICULATION AGREEMENT - Administrative Specialist

## AAS, Computer Information Administrator/IT Option

### Manatee Community College

#### Administrative Specialist

| High School Course                          | Technical Institute Course | Student Assessment | Manatee Community College Course(s)   | Credits  | Manatee Community College Aligned Program(s)            |
|---|----------------------------|--------------------|---|----------|---|
| 8209020<br>Business Systems and Technology  |                            | *                  | CGS 1000 - Computer Information Systems<br>CGS 1570 - Integrated Business Applications Software | 3        | Computer Information Administration - Technology Option |
| 8202110<br>Administrative Office Technology |                            |                    |   |          |   |
| 8212120<br>Business Software Applications I |                            |                    |   |          |   |
| <b>TOTAL</b>                                |                            |                    |   | <b>6</b> |   |

In order to be eligible for the above credits, students must:

- ✓ Meet the admission policy requirements of Manatee Community College and be accepted into the program.
- ✓ Begin class within one year of the date of high school graduation or technical institute program completion.
- ✓ Credits will be placed on student's MCC transcript after student has completed 15 semester hours of MCC credits.

\* Student may be required to take a written and/or skills assessment given by MCC Computer Information Administration faculty.

ARTICULATION AGREEMENT BETWEEN MANATEE COMMUNITY COLLEGE  
and  
MANATEE & SARASOTA COUNTY TECHNICAL INSTITUTES  
and  
THE SCHOOL BOARDS OF MANATEE AND SARASOTA COUNTIES

Computer Information Administrator/IT

In a continuing effort to provide seamless transition from secondary to post-secondary career ladder programs, and in accordance with the Carl D. Perkins Vocational Technology Amendments of 1990, Manatee Community College agrees to extend at no cost to the eligible students (other than the requisite application fee(s)) full college credit to those who have completed the Administrative Specialist programs at the technical institutes and the Manatee and Sarasota County High Schools.

CONDITIONS OF AGREEMENT:

1. Student must enroll and be admitted to MCC in the Program of Study leading to the Associate of Applied Science Degree in Computer Information Administrator/IT Option within two (2) calendar years from either graduation from high school or completion of the postsecondary adult vocational program.
2. To apply for MCC credit under this Agreement, the student must have official transcripts sent to MCC showing work previously completed at Manatee County or Sarasota County Schools.
3. Course syllabi/frameworks showing student performance outcomes and standards will be on file at MCC, MTI and SCTI.
4. The student makes application for CEL (Credit for Experiential Learning) with the Director of Career and Technical Education for the classes stated above. All CEL fees will be waived.
5. The articulated credit will be placed on the student's transcript upon completion of 15 semester hours of college credit courses.

**REVIEW PROCESS:**

This articulation agreement will be reviewed every two years unless superseded by a statewide articulation agreement.

Once initially established and appropriate approvals are secured, the Articulation Agreement shall remain in effect until revised or revoked. Sixty (60) days written notice must be given by either party to revoke an Articulation Agreement.



**ARTICULATION AGREEMENT - Medical Administrative Specialist**  
**AAS, Computer Information Administrator/IT Option**  
**Manatee Community College**

**Medical Administrative Specialist**

| High School Course                          | Technical Institute Course | Student Assessment | Manatee Community College Course(s)   | Credits  | Manatee Community College Aligned Program(s)                          |
|---|----------------------------|--------------------|---|----------|---|
| 8209020<br>Business Systems and Technology  |                            | *                  | CGS 1000 - Computer Information Systems<br>CGS 1570 - Integrated Business Applications Software | 3<br>3   | Computer Information Administrator - Computer Information Tech Option |
| 8202110<br>Administrative Office Technology |                            |                    |   |          |   |
| 8212120<br>Business Software Applications I |                            |                    |   |          |   |
| <b>TOTAL</b>                                |                            |                    |   | <b>6</b> |   |

In order to be eligible for the above credits, students must:

- ✓ Meet the admission policy requirements of Manatee Community College and be accepted into the program.
  - ✓ Begin class within two years of the date of high school graduation or technical institute program completion.
  - ✓ Credits will be placed on student's MCC transcript after student has completed 15 semester hours of MCC credits.
- \* Student may be required to take a written and/or skills assessment given by MCC Computer Information Administration faculty.

ARTICULATION AGREEMENT BETWEEN MANATEE COMMUNITY COLLEGE

and

MANATEE & SARASOTA COUNTY TECHNICAL INSTITUTES

and

THE SCHOOL BOARDS OF MANATEE AND SARASOTA COUNTIES

Computer Information Administrator/IT

In a continuing effort to provide seamless transition from secondary to post-secondary career ladder programs, and in accordance with the Carl D. Perkins Vocational Technology Amendments of 1990, Manatee Community College agrees to extend at no cost to the eligible students (other than the requisite application fee(s) full college credit to those who have completed the Medical Secretary programs at the technical institutes and the Manatee and Sarasota County High Schools.

CONDITIONS OF AGREEMENT:

1. Student must enroll and be admitted to MCC in the Program of Study leading to the Associate of Applied Science Degree in Computer Information Administrator/IT Option within two (2) calendar years from either graduation from high school or completion of the postsecondary adult vocational program.
2. To apply for MCC credit under this Agreement, the student must have official transcripts sent to MCC showing work previously completed at Manatee County or Sarasota County Schools.
3. Course syllabi/frameworks showing student performance outcomes and standards will be on file at MCC, MTI and SCTI.
4. The student makes application for CEL (Credit for Experiential Learning) with the Director of Career and Technical Education for the classes stated above. All CEL fees will be waived.
5. The articulated credit will be placed on the student's transcript upon completion of 15 semester hours of college credit courses.

VIEW PROCESS:

This articulation agreement will be reviewed every two years unless superceded by a statewide articulation agreement.

Once initially established and appropriate approvals are secured, the Articulation Agreement shall remain in effect until revised or revoked. Sixty (60) days written notice must be given by either party to revoke an Articulation Agreement.

BOARD APPROVAL

Manatee Community College

\_\_\_\_\_  
President

Date

\_\_\_\_\_  
Chair, Board of Trustees

Date

\_\_\_\_\_  
Superintendent

Date

The School Board of Manatee County

*10/19*  
*[Signature]*

\_\_\_\_\_  
Chair, School Board

Date

\_\_\_\_\_  
Superintendent

Date

The School Board of Sarasota County

DOCUMENT APPROVED FOR LEGAL CONTENT

A. LAMAR MATTHEWS, JR

MATTHEWS, EASTMORE, HARDY, CRAUWELS & GARCIA

ATTORNEYS FOR

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

SIGN: *AS H*

\_\_\_\_\_  
Chair, School Board

Date

*10/20/07*  
*[Signature]*  
APPROVED AS TO  
LEGAL FORM  
AND AUTHORITY  
BY  
J. SHAPIRO



**ARTICULATION AGREEMENT - Legal Administrative Specialist**  
**AAS, Computer Information Administrator/IT Option**  
**Manatee Community College**

**Legal Administrative Specialist**

| High School Course                            | Technical Institute Course | Student Assessment | Manatee Community College Course(s)   | Credits  | Manatee Community College Aligned Program(s)                         |
|---|----------------------------|--------------------|---|----------|--|
| 8209020<br>Business Systems and Technology    |                            | *                  | CGS 1000 - Computer Information Systems<br>CGS 1570 - Integrated Business Applications Software | 3        | Computer Information Administration/Computer Information Tech Option |
| 8215120<br>Business and Enterprise Principals |                            |                    |   |          |  |
| 8212120<br>Business Software Applications I   |                            |                    |   |          |  |
| 8215130<br>Legal Aspects of Business I        |                            |                    |   |          |  |
| <b>TOTAL</b>                                  |                            |                    |   | <b>6</b> |  |

In order to be eligible for the above credits, students must:

- ✓ Meet the admission policy requirements of Manatee Community College and be accepted into the program.
  - ✓ Begin class within two years of the date of high school graduation or technical institute program completion.
  - ✓ Credits will be placed on student's MCC transcript after student has completed 15 semester hours of MCC credits.
- \* Student may be required to take a written and/or skills assessment given by MCC Computer Information Administration faculty.

ARTICULATION AGREEMENT BETWEEN MANATEE COMMUNITY COLLEGE  
and  
MANATEE & SARASOTA COUNTY TECHNICAL INSTITUTES  
and  
THE SCHOOL BOARDS OF MANATEE AND SARASOTA COUNTIES

Computer Information Administrator/IT Option

In a continuing effort to provide seamless transition from secondary to post-secondary career ladder programs, and in accordance with the Carl D. Perkins Vocational Technology Amendments of 1990, Manatee Community College agrees to extend at no cost to the eligible students (other than the requisite application fee(s)) full college credit to those who have completed the Legal Administrative Specialist programs at the technical institutes and the Manatee and Sarasota County High Schools.

CONDITIONS OF AGREEMENT:

1. Student must enroll and be admitted to MCC in the Program of Study leading to the Associate of Applied Science Degree in Computer Information Administrator/IT Option within two (2) calendar years from either graduation from high school or completion of the postsecondary adult vocational program.

2. To apply for MCC credit under this Agreement, the student must have official transcripts sent to MCC showing work previously completed at Manatee County or Sarasota County Schools.

3. Course syllabi/frameworks showing student performance outcomes and standards will be on file at MCC, MTI and SCTI.

4. The student makes application for CEL (Credit for Experiential Learning) with the Director of Career and Technical Education for the classes stated above. All CEL fees will be waived.

5. The articulated credit will be placed on the student's transcript upon completion of 15 semester hours of college credit courses.

**REVIEW PROCESS:**

This articulation agreement will be reviewed every two years unless superseded by a statewide articulation agreement.

Once initially established and appropriate approvals are secured, the Articulation Agreement shall remain in effect until revised or revoked. Sixty (60) days written notice must be given by either party to revoke an Articulation Agreement.

BOARD APPROVAL

Manatee Community College

\_\_\_\_\_  
President

\_\_\_\_\_  
Chair, Board of Trustees

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chair, School Board

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Chair, School Board

The School Board of Manatee County

The School Board of Sarasota County

ROBERT J. SHAPIRO  
Approved as to  
legal form  
and sufficiency

*[Handwritten signature]*  
10/19

DOCUMENT APPROVED FOR LEGAL CONTENT  
BY 01/03 2007  
A. LAMAR MATTHEWS, JR  
MATTHEWS, EASTMOORE, HARDY, CRAUWELS & GARCIA  
ATTORNEYS FOR  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
SIGN: *[Handwritten initials]*